

Regular South Barrington Park District Board Meeting

I. Call to Order/Roll Call

The Board of Commissioners of the South Barrington Park District met in a regular meeting on June 25, 2025. The meeting was at 3 Tennis Club Lane at the South Barrington Park District. President Peter Perisin called the meeting to order at 7:05 pm and directed the Executive Director call the roll. Upon roll being called, President Peter Perisin and the following Park Commissioners were physically present at said location: Alpina Yousfi, Kyle Beaird and Mike Lombardi. The following commissioners were not present and did not participate: Shazia Khan.

Also present were Jay Morgan, Executive Director, Kurt Kopp Club Manager and Director of Racket Sports, Tim McCabe Finance Director and Scott Puma, Ancel Glink.

II. Approval of the Agenda

Commissioner Beaird moved and was duly seconded by Commissioner Yousfi to approve the agenda as presented.

Ayes: 4 Nays: 0

III. Approval of Board Minutes

- a. Commissioner Beaird moved and duly seconded by Commissioner Yousfi to approve the May 21, 2025, Regular Board Meeting Minutes.

Ayes: 4 Nays: 0

IV. Introduction of Citizens and Guests

The auditor for the district, Roger Wooten, was present to discuss the audit. A representative from the Regency was also present.

V. Topics From the Floor

- a. None

VI. Finance Report

- a. Warrant #1 Operating Acct. EFT's May 31, 2025, in the amount of \$74,278.88
- b. Warrant #2 Operating Acct. May 21, 2025, in the amount of \$41,936.75
- c. Warrant #3 Operating Acct. June 6, 2025, in the amount of \$70,392.15

Commissioner Yousfi moved and duly seconded by Commissioner Beaird to approve Warrants #1, 2, & 3.

Upon roll call the following commissioners responded:

AYES: Beaird, Yousfi, Lombardi, and Perisin

NAYS: None

- d. Bi-Weekly Payroll #1, May 7, 2025-May 20, 2025
Paid May 28, 2025, in the amount of \$112,771.93
- e. Bi-Weekly Payroll #2, May 21, 2025-June 3, 2025
Paid June 11, 2025, in the amount of \$123,722.49

Commissioner Beaird moved and duly seconded by Commissioner Yousfi to approve Payrolls #1 & 2.

Upon roll call the following commissioners responded:

AYES: Beaird, Yousfi, Lombardi, and Perisin

NAYS: None

- f. Schedule of BMO Bank Balances
The bank balances were available for board review with no comment.
- g. P & L Results for the 5 months ended May 31, 2025
- h. Review and discussion & Approval of the December 31, 2024 Audit Report

Director of Finance Tim McCabe led a discussion of the Audit Report for the year ended December 31, 2024. Auditor, Roger Wooten preparer of the audit provided comments to the board and answered all questions they had.

Upon concluding the discussion, Commissioner Beaird moved and duly seconded by Commissioner Yousfi to approve the December 31, 2024 Audit Report.

Upon roll call the following commissioners responded:

AYES: Beaird, Yousfi, Lombardi, and Perisin

NAYS: None

- i. Review and discussion & Approval of the Year Ended December 31, 2024 Treasurers Report.

Director of Finance Tim McCabe led a discussion of the Annual Treasurer's Report for the year ended December 31, 2024.

After a brief discussion, Commissioner Lombardi moved and duly seconded by Commissioner Yousfi to approve the Year Ended December 31, 2024 Treasurers Report.

Upon roll call the following commissioners responded:

AYES: Beaird, Yousfi, Lombardi, and Perisin

NAYS: None

VII. Department Reports

- a. Staff Meeting Minutes- No oral Reports were given, and no comments were made regarding the staff meeting minutes.
- b. Recreation Department Report – No Discussion
- c. Club Report – No oral Report

VIII. Executive Directors Report

a) Park Development- Architect SOQ Request

The SOQ for hiring an architect to renovate Dunteman Park was posted on our website and published in the paper this month. Morgan with two firms interested in the position. Qualification statements were due on June 24th. I have reviewed the candidates and will be making a recommendation to the board at the June 25th board meeting.

b) Cricket on Area C - Update

Representatives from the Regency facilitated a meeting at their clubhouse with representatives from CYCAP , the Regency homeowners board and the park district. The meeting went very well and all parties were positive about the project by the end of the meeting. All the concerns of the resident committee appear to have been addressed and all questions were clarified. The easement from the south through the Arboretum needs resolution before moving forward.

c) IP Phone Installation Update

We are in the process of installing the new IP phones around the buildings. Some additional wiring and POE switches were needed and should be installed in the next 2-3 weeks. We will begin training staff and programing individuals phones next week. Activation will be at the end of the summer.

d) Bank Signature Updated

The paperwork required for the new signatories on our bank accounts at Harris Bank will be ready to be signed at the next board meeting.

e) Lawsuit Update

We still have not received a ruling from the court on the pending litigation with regards to the sale of Area N.

f) Retaining Wall Repairs

Ringers Landscaping completed the repair of the retaining wall that had fallen next to the daycare playground near our pond. They did a fantastic job! The repair of the brick sidewalk that was partially removed during the repair of the gas line that failed last December was also completed as part of this project.

g) Capital Projects List 1-5 Years - Summary

Included in your packet is a summarization of the responses from the board and staff regarding the prioritization of our capital projects list. I had 15 individuals respond! Please take a minute to review the list and contact me if you have any questions and thoughts about moving forward.

h) Truck

We have a 2008 diesel truck that has been used for maintenance projects at our parks but is not functioning and will need extensive repairs. Those repairs have been determined to be greater than the value of the vehicle. Therefore, we are looking into used trucks that would serve the janitorial staff as well as the maintenance staff needs. A proposal will be presented after we research all possible options.

i) Time Off

I have scheduled some time off in July which may include our July meeting. Kurt will be taking my place at this meeting in the event I am unable to attend.

IX. Old Business

None

X. New Business

a. Appointment of NWSRA representative for SBPD

Director Morgan presented a letter appointing Director Morgan as the representative to the NWSRA for the South Barrington Park District.

After a brief discussion, Commissioner Beaird moved and duly seconded by Commissioner Yousfi to appoint Director Morgan as the NWSRA representative.

Ayes: 4 Nays: 0

b. Appointment of Illinois Parks Association Risk Services Representative and Alternate

Director Morgan presented a letter appointing Lanita Palmero as the representative to the IPRF and Tim McCabe as alternate.

After a brief discussion, Commissioner Beaird moved and duly seconded by Commissioner Yousfi to appoint Lanita Palmero as the representative to the IPRF and Tim McCabe as alternate

Ayes: 4 Nays: 0

c. Update of the Authorized Signers on SBPD bank accounts

Tim McCabe was finalizing the paperwork, updating the signatories for all bank accounts for the South Barrington Park District.

- d. Discussion of hiring Architect for Dunteman Park Renovation Project
Director Morgan reported that he received SOQ packets from architectural firms. After reviewing all proposals, it is recommended that we hire Williams Architects for the Dunteman Renovation Project.

Commissioner Yousfi moved and duly seconded by Commissioner Beaird to approve the hiring Williams Architects for the renovation of Dunteman Park. A contract will be reviewed by our attorney after the scope has been clarified.

Upon roll call the following commissioners responded:

AYES: Beaird, Yousfi, Lombardi and Perisin

NAYS: None

- e. Discussion of hiring Engineer for Dunteman Park Renovation Project
Director Morgan led a discussion regarding the need for an engineer to work with the architect for the renovation of Dunteman Park. Haeger has worked with the district on previous projects and prepared the current site survey in 2024.
Haeger would be the best fit for this project.

After a brief discussion, Commissioner Beaird moved and duly seconded by Commissioner Yousfi to approve retaining Hauger Engineering for the required engineering for renovation of Dunteman Park.

Upon roll call the following commissioners responded:

AYES: Beaird, Yousfi, Lombardi and Perisin

NAYS: None

XI. Presidents and Commissioners Comment

Commissioner Perisin wanted to remind the board that park district policy requires commissioners not to speak in public on behalf of the board unless directed to do so by the full board. Board members may speak on their own behalf as a resident when not representing the park district board.

XII. Executive Session

None

XIII. Action to be taken from Closed Session

None

XIV. Adjournment

At 8:05 p.m. Commissioner Yousfi moved and duly seconded by Commissioner Yousfi to adjourn.

AYES: 4

NAYS: 0