

**Regular South Barrington Park District Board Meeting**

**I. Call to Order/Roll Call**

The Board of Commissioners of the South Barrington Park District met in a regular meeting on May 22, 2024. The meeting was at 3 Tennis Club Lane at the South Barrington Park District. President Perisin called the meeting to order at 7:04 pm and directed the Executive Director call the roll. Upon roll being called, Commissioner Perisin, the President and the following Park Commissioners were physically present at said location: Kyle Beaird, Shazia Khan and Alpa Yousfi. The following commissioners were not present and did not participate: None

Also present were Jay Morgan, Executive Director, Kurt Kopp Club Manager and Director of Racket Sports and Legal Counsel, Scott Puma, Ancel Glink.

**II. Approval of the Agenda**

Commissioner Beaird moved and duly seconded by Commissioner Khan to approve the agenda as presented.

Ayes: 4                  Nays: 0

**III. Approval of Board Minutes**

a. Commissioner Khan moved and duly seconded by Commissioner Yousfi to approve the April 24, 2024; Regular Board Meeting Minutes .

Ayes: 4                  Nays: 0

**IV. Introduction of Citizens and Guests**

Al Saler was present.

**V. Topics From the Floor**

a. None

**VI. Finance Report**

- a. Warrant #1 Imprest Acct. April 24, 2024, in the amount of \$405.00
- b. Warrant #2 Operating Acct. EFT's April 30, 2024, in the amount of \$77,208.76
- c. Warrant #3 Operating Acct. April 24, 2024, in the amount of \$38,007.76
- d. Warrant #4 Operating Acct. May 9, 2024, in the amount of \$44,014.29

Commissioner Beaird moved and duly seconded by Commissioner Khan to approve Warrants #1, 2, 3 & 4.

Upon roll call the following commissioners responded:

AYES: Khan, Yousfi, Beaird and Perisin

NAYS: None

e. Bi-Weekly Payroll #1, April 10-April 23, 2024

Paid May 1, 2024, in the amount of \$102,494.29

f. Bi-Weekly Payroll #2, April 24-May 7, 2024

Paid May 15, 2024, in the amount of \$103,337.87

Commissioner Khan moved and duly seconded by Commissioner Beaird to approve Payrolls #1 & 2.

Upon roll call the following commissioners responded:

AYES: Khan, Yousfi, Beaird and Perisin

NAYS: None

g. Schedule of BMO Bank Balances

The bank balances were available for board review.

h. P & L Results for the 4-month ended April 30, 2024

No Comments were made regarding the P&L for April 2024.

i. Approval of the June 2024 Bond Payments

a. Series 2021 Bonds:

1. Interest only payment in the amount of \$30,384.43. (Paid via Check)

b. Series 2016 Bonds

2. Interest only payment in the amount of \$18,300. (Wire Transfer)

Commissioner Beaird moved and duly seconded by Commissioner Khan to approve Series 2021 and Series 2016 bond payments in the amounts of \$30,384.43 and \$18,300.

Upon roll call the following commissioners responded:

AYES: Khan, Yousfi, Beaird and Perisin

NAYS: None

**VII. Department Reports**

a. Staff Meeting Minutes- No oral Reports were given, and no comments were made regarding the staff meeting minutes.

b. Recreation Department Report – No Discussion

**VIII. Executive Directors Report**

**a) Park Development Steering Committee**

The search for residents interested in serving on our Park Development Steering Committee is going very well. We have applications nine applications and one other interested resident making a committee of ten. I will email those residents congratulating them on their participation on the committee.

**b) Area N – Update**

There is no new information to report regarding the lawsuit pertaining to the sale of Area N. Scott will be filing our on Friday May 24<sup>th</sup>.

**c) Employee Retention Credit (ERC) - Update**

We continue to pursue an explanation of why they reversed their decision approving our original application for ERC funds. We finally did get a response from them requesting another 60 days. It appears that they cannot determine why they are not denying our application. We remain hopeful that we may still be due these funds.

**d) Comprehensive Master Plan - Grant Opportunities**

As we create our steering committed to provide community input for the renovation of Dunteman Park, we should consider using this group to help create a Comprehensive Master Plan for the district. Should we decide to apply for grant funding via an OSLAD grant, we will be required to have this Master Plan in order to qualify for this grant. I am working with staff to develop a Request for Proposal (RFP) for this scope of work.

**e) Tornado Damage / Update**

Most of the smaller items from the tornado damage have been completed with the scope of work for the roof repairs still in question. These roofing repairs will not be completed before the opening day of the summer season.

**f) Annual Audit**

Roger Wooten has been on site this week conducting the annual audit. The audit has gone very smoothly this year. Roger will be on the agenda for the June meeting to review the 2023 Audit.

**g) Dunteman Park – Playground Demolition**

The demolition of the playground at Dunteman Park is complete with just the curbing and pea gravel remaining. The walking path that was cracking and in need of replacement has been removed and limestone installed in its place temporarily. The two tennis courts are not available for use as the cracks in some areas are significant. We still plan to make temporary repairs and make them safe to play until the new concept plans can be developed.

**h) IAPD Statewide Research Findings 2023**

We recently participated in a statewide research project for park districts. The purpose of the project was to assess the role that local park districts, forest preserve/ conservation districts and special recreation associations play as employers and job generators in their communities

throughout the state. I have included this report in your packet for your review. The report provides general information about all districts that participated in addition to specific information about South Barrington Park District.

**i) Government Efficiency Committee**

I am planning for the next meeting of the committee to be at the June board meeting. Please be prepared for a slightly longer evening.

**IX. Old Business**

None

**X. New Business**

None

**j) Presidents and Commissioners Comments**

Commissioner Perisin thanked the garden club for their support and donations to upgrade the islands in the park in lot at the Community Center.

**k) Executive Session**

None

**l) Action to be taken form Closed Session**

None

**m) Adjournment**

At 7:36 p.m. Commissioner Alpha moved and duly seconded by Commissioner Beard to adjourn.

Upon roll call the following commissioners responded:

AYES: Khan, Yousfi, Beard and Perisin

NAYS: None