



<b>Job Title:</b> Custodian	<b>Salary Range:</b> \$15.00 per hour, DOE
<b>Department:</b> Corporate Maintenance	<b>Reports To:</b> Department Supervisor
<b>Classification:</b> Part-time, Non-exempt	<b>Revised:</b> February 2026

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### Position Summary

Our Custodian staff are responsible for daily cleaning and janitorial functions of all park district facilities, equipment, and properties.

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### Duties & Responsibilities

- Maintain all floor surfaces for the district.
- Responsible for the proper sanitation of all areas of the building including bathrooms, locker rooms, offices, common areas, etc.
- Perform skilled, unskilled, and semi-skilled labor in connection with the cleaning in parks, facilities, roads, and structures.
- Understand, document, and follow safe work practices in performance of duties.
- Help maintain custodial supply and inventory in the most cost-efficient way.
- Ability to function independently of constant supervision.
- Assist other departments in the set-up and take down of classes and special events.
- Performs other minor maintenance tasks in support of recreation programs and activities as directed. (i.e., changing light bulbs, shoveling snow, spreading salt, etc.)
- Ability to make minor building repairs and report any other repairs needed in facilities, including outdoor facilities which would ensure the safety of park facility users.
- Function as liaison between Park District and public whenever required.
- Perform additional duties as assigned by the supervisor.

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### Schedule & Pay

- This position is part-time with a starting wage of \$15.00 per hour, depending on experience.
- Shifts are 3 to 4 days per week including weekends and average 4 to 5 hours per day.
- Some flexibility may be required based on department needs.
- Earn an hourly premium for working Saturdays and Sundays.

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### Benefits

- Vision, Retirement Savings Plan with eligible matching, and Paid Time Off.
- Free membership to the South Barrington Club and Fitness Center.
- Referral Program - Refer a friend to receive a referral bonus.
- Discounts on all Café and Pro Shop items.

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### Qualifications & Skills

- High School diploma/GED equivalent required.
- Must be 18 years of age or older.
- Knowledge of cleaning and sanitation systems for carpet, tile, bathroom facilities and general office space.
- Understand and follow written and oral instructions.
- Solve problems comprehensively and produce accurate work on a timely basis.
- Perform required duties with initiative, good judgement, accuracy, persistence, creativity, integrity, tact and courtesy.
- Ability to work with minimum supervision.
- Demonstrate diplomacy in all interactions while using appropriate behavior and language.



**Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

This position requires a certain level of physical strength and stamina, so the ideal candidate will be fit enough to walk and bend for extended periods. They may also have to lift heavy items and use the staircase multiple times during shifts.

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**Equal Employment Opportunity (EEO) Statement**

South Barrington Park District is an equal opportunity employer. We consider all applicants for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, veteran status, or any other protected status under federal, state, or local law.

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**Acknowledgement**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

This job description has been read and acknowledged by:

\_\_\_\_\_  
Applicant's Printed Name

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date