

Regular South Barrington Park District Board Meeting

I. Call to Order/Roll Call

The Board of Commissioners of the South Barrington Park District met in a regular meeting on April 24, 2024. The meeting was at 3 Tennis Club Lane at the South Barrington Park District. President Perisin called the meeting to order at 7:02 pm and directed the Executive Director call the roll. Upon roll being called, Commissioner Perisin, the President and the following Park Commissioners were physically present at said location: Kyle Beaird, Shazia Khan and Alpna Yousfi. The following commissioners were not present and did not participate: None

Also present were Jay Morgan, Executive Director, Kurt Kopp Club Manager and Director of Racket Sports and Legal Counsel, Scott Puma, Ancel Glink.

II. Approval of the Agenda

Commissioner Beaird moved and duly seconded by Commissioner Khan to approve the agenda as presented.

Ayes: 4

Nays: 0

III. Approval of Board Minutes

a. Commissioner Khan moved and duly seconded by Commissioner Yousfi to approve the March 27, 2024; Regular Board Meeting Minutes as amended.

Ayes: 4

Nays: 0

IV. Introduction of Citizens and Guests

There were several Citizens in the audience. One resident questioned the scope of the survey that was being done at Dunteman Park and if the cost was appropriate. Regency resident, Maddy Gocsh asked for clarification of the Park Development Steering Committee.

V. Topics From the Floor

a. None

VI. Finance Report

- a. Warrant #1 Operating Acct. EFT's March 31, 2024, in the amount of \$74,232.51.
- b. Warrant #2 Operating Acct. March 26, 2024, in the amount of \$58,065.69.
- c. Warrant #3 Operating Acct. April 3, 2024, in the amount of \$275,647.25.
- d. Warrant #4 Operating Acct. April 12, 2024, in the amount of \$66,051.56.

Commissioner Khan moved and duly seconded by Commissioner Beaird to approve Warrants #1, 2, 3 & 4.

Upon roll call the following commissioners responded:

AYES: Khan, Yousfi, Beaird and Perisin

NAYS: None

e. Bi-Weekly Payroll #1, March 13-March 26, 2024

Paid April 3, 2024, in the amount of \$93,448.54

f. Bi-Weekly Payroll #2, March 27-April 9, 2024

Paid April 17, 2024, in the amount of \$93,066.73

Commissioner Beaird moved and duly seconded by Commissioner Yousfi to approve Payrolls #1 & 2.

Upon roll call the following commissioners responded:

AYES: Khan, Yousfi, Beaird and Perisin

NAYS: None

g. Schedule of BMO Bank Balances

The bank balances were available for board review.

h. P & L Results for the 3-month ended March 31, 2024

No Comments were made regarding the P&L for March 2024.

VII. Department Reports

- a. Staff Meeting Minutes- No oral Reports were given, and no comments were made regarding the staff meeting minutes.
- b. Recreation Department Report – No Discussion
- c. Club Report – No oral Report

VIII. Executive Directors Report

a) Email From Village - Parks in Need of Repairs – Demo Playground

I received several emails from the village regarding the condition of the playground and tennis courts at Dunteman Park and the tennis courts at Community Park. The safety of our parks is the most important concern of everyone with regard our parks. As we continue to develop plans for the renovation of Dunteman Park, we should consider removing the existing playground. Staff are getting estimates to demo the playground now in preparation for the rebuild. Dunteman Parks tennis courts need complete replacement which will be part of the renovation. Temporarily patching these courts for the summer could make them playable, but not ideal. We are working with a contractor to make these temporary repairs.

b) Area N – Update

We have a new complaint against the park district regarding the sale of Area N. Our council will be responding to this action in mid to late May.

c) Employee Retention Credit (ERC) - Update

The ERC funds we received are now in question. The firm that made the application on our behalf is working to resolve the issue. In the interim, I suggest we return that portion of the funds in question until the issue is resolved.

d) Tornado Damage / Update

Most of the damage from the tornado is now repaired. We do not have a resolution on the scope of replacing the roof. We hope to have a clear direction next month.

e) Increasing Court Fees - Fall

Staff is recommending we increase our tennis court fees in the fall of 2024. Our current court fees are \$24 for regular time and \$28 for prime time. The recommended increase would be \$4 per hour.

f) Dunteman Park Boundary Survey

Included in your packet is a proposal from Hager Engineering to prepare an updated survey of Dunteman Park. This survey will be important as we develop new plans for the park. Commissioner Perisin has reviewed the proposal and felt it was consistent with other proposals he was familiar with for a similar size parcel.

g) Park Development Steering Committee

I have started compiling a list of residents that have expressed concern about the condition of our parks or who have expressed interest in providing input to improve our parks. As we consider what improvements, changes and the long-range plans for our parks, I would like to include anyone from the community interested in providing their input in the process. Please let me know if you would like to serve on that committee or know of anyone who might be interested in participating. I have included a list of those who have contacted us regarding the parks.

h) AED – CPR Training

We are in the process of getting staff recertified for AED use and CPR. As is required, all of our guards are certified, however we also provide training all full-time staff, managers and any part-time staff that would like to be certificated. If any board members are interested in taking the First Aid/CRP/AED certification, please let me know!

i) Government Efficiency Committee

Our Government Efficiency Committee has not met for several months. I would like to schedule our next meeting for the June board meeting. Please let me know if that will fit in with your schedule to meet before or after the June 26th board meeting.

j) CD Maturity 5-13-24

The proceeds from the land sale along with some additional funds were put into a two-month rolling CD. The maturity date is May 13, 2024. I am recommending we let this 3-million-dollar CD roll for another two months.

IX. Old Business

None

X. New Business

- a. Approval of Club Membership Fee & Court Rate Increases – 2024
Director Morgan led a discussion regarding the proposed fee increases for tennis courts and membership fees.

Commissioner Baird moved and duly seconded by Commissioner Yousfi to approve the new indoor court fees and membership rates as proposed.

Upon roll call the following commissioners responded:

AYES: Khan, Yousfi, Baird and Perisin

NAYS: None

- b. Approval for Emergency Roof Repairs due to tornado damage. This expenditure will be pre-approved by our Property Insurance provider.

Approval to make emergency roof repairs due to tornado damage and waive the bidding process in the amount not to exceed \$250,000.00 to a contractor approved by Insurance provider.

Commissioner Baird moved and duly seconded by Commissioner Yousfi to approve waving the bid process for the emergency repairs of the roofs at 3 Tennis Club Lane in the amount not to exceed \$250,000.00 to a contractor approved by Insurance provider.

Upon roll call the following commissioners responded:

AYES: Khan, Yousfi, Baird and Perisin

NAYS: None

- c. Approval of Haeger Engineering's Proposal to conduct Land Survey Services for Dunteman Park, in the amount of \$8,500.

Commissioner Baird moved and duly seconded by Commissioner Khan to approve the proposal from Hager Engineering to prepare a survey for Dunteman Park.

Upon roll call the following commissioners responded:

AYES: Khan, Yousfi, Baird and Perisin

NAYS: None

- d. Approval for purchase of the following capital assets:
1. Deck Chairs for Outdoor Pool, 50 units, \$15,590
 2. Treadmills for Fitness Center, 2 Units, \$15,596
 3. Ellipticals for Fitness Center, 2 Units, \$18,638
 4. Blinds for Aerobic Studio, \$3,216
 5. Blinds for HIIT Room, \$1,149
 6. Flooring for stretching area in Fitness Center, \$1,100

7. Repairs to Fitness Center equipment. \$1,867

Total of Capital Expenditures: \$57,156

Commissioner Beard moved and duly seconded by Commissioner Yousfi to the following proposed capital expenditures:

- a. Deck Chairs for Outdoor Pool, 50 units, \$15,590
- b. Treadmills for Fitness Center, 2 Units, \$15,596
- c. Ellipticals for Fitness Center, 2 Units, \$18,638
- d. Blinds for Aerobic Studio, \$3,216
- e. Blinds for HIIT Room, \$1,149
- f. Flooring for stretching area in Fitness Center, \$1,100
- g. Repairs to Fitness Center equipment. \$1,867

For a total expenditure of \$57,156.00

Upon roll call the following commissioners responded:

AYES: Khan, Yousfi, Beard and Perisin

NAYS: None

k) **Presidents and Commissioners Comments**

None

l) **Executive Session**

None

m) **Action to be taken form Closed Session**

None

n) **Adjournment**

At 8:04 p.m. Commissioner Alpna moved and duly seconded by Commissioner Beard to adjourn.

Upon roll call the following commissioners responded:

AYES: Khan, Yousfi, Beard and Perisin

NAYS: None