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| <b>Job Title:</b> Tennis Court Attendant | <b>Salary Range:</b> \$15.00 - \$17.00 per hour |
| <b>Department:</b> Club Tennis           | <b>Reports To:</b> Club General Manager         |
| <b>Classification:</b> Non-Exempt        | <b>Revised:</b> March 2026                      |

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### Position Summary

Tennis Court Attendants are responsible for filling in with when needed on the courts, maintaining the clay courts, and keeping the area around the outdoor courts clean and safe. They also monitor court time and communicate with players via phone or email.

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### Duties & Responsibilities

- Perform clay court maintenance.
- Clean the hut and the area around the courts.
- Act as a fill-in when needed.
- Run junior match play.
- Feed balls for group lessons as needed.
- Monitor court time through online platform.
- Communicate with players to fill group activities.
- Promote tennis programs.
- Enforce Park District policies and procedures.
- Keep the outdoor tennis area safe.
- Promptly report all accidents and injuries, no matter how minor.
- Assist with special projects and/or events.

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### Schedule & Pay

- This is a part-time, seasonal position.
- Shifts are Monday – Friday in four-hour increments: 8am-12pm, 12pm-4pm, and 4pm-8pm

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### Benefits

- Free membership to the South Barrington Club and Fitness Center.
- Referral Program - Refer a friend to receive a referral bonus.
- Discounts on all Café and Pro Shop items.

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### Qualifications & Skills

- High school diploma or GED or must be currently enrolled in a high school curriculum.
- Hold a current CPR/AED certification or obtain certification within 90 days of employment.
- Knowledge of the game of tennis.
- Ability to anticipate and understand the needs of the players.
- Outgoing personality.
- Perform required duties with initiative, good judgment, accuracy, persistence, creativity, integrity, tact and courtesy.
- Ability to work with minimum supervision.
- Demonstrate diplomacy in all interactions while using appropriate behavior and language.

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### Physical Demands

- Ability to stand, walk, bend, and kneel for up to 4 hours.
- Ability to frequently lift, carry, push, pull up to 50 lbs.
- Work outdoors in varied weather conditions, including extreme heat.
- This is not a remote work position.

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**Club**  
**(847) 381-2570**

**3 Tennis Club Lane**  
**South Barrington, IL 60010**

**Park District**  
**(847) 381-7515**



**Equal Employment Opportunity (EEO) Statement**

South Barrington Park District is an equal opportunity employer. We consider all applicants for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, veteran status, or any other protected status under federal, state, or local law.

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**Acknowledgement**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.